

AEROS

AEROS

Quality Assurance Manual

AEROS
Quality System and Quality Manual

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Quality System and Quality Manual Overview

- A. The purpose of this manual is to define and assure that AEROS Inc. has a system sufficiently adequate to assure a quality product that complies with customer specifications. The quality system, including procedures and operations shall be described in detail in this manual. All elements of the ASA -100 standard may not be outlined in this manual as they do not fall within the scope of this company's current operations. These will be noted as non-applicable in appropriate sections of the manual. All elements of the applicable ASA -100 standards will be listed in the Table of Contents. As a distributor, AEROS Inc. currently handles only aircraft bearing installation, removal, and proofload testing tools, and non-airborne parts.
- B. This manual shall be made readily available to management and supervisory personnel responsible for the activities described. This system shall contain all of the applicable elements of the adopted governing specification, which are the ASA -100 and FAA AC 00-56A, and be described in sufficient detail to be used as operating instructions.
- C. This manual shall be kept current and readily available to employees, the customer's auditor or designee and the Aviation Suppliers Association. Other quality system documents to be maintained current include: ASA -100 and AC 00-56A. The Director of Quality (President) shall maintain a manual distribution list of controlled copies of this manual. Revisions to the manual will be identified with a vertical bar in the left column, approved by the President and recorded on the revision page. Copies of revised pages will be sent to holders of controlled copies of this manual with an acceptance sheet that is to be returned verifying receipt of the revisions.
- D. For procurement and customer sales, the Terms and Conditions as stated on the AEROS Inc. website apply. See **www.aerosinc.com**.

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Forms Control Page

FORM #	FORM NAME	PAGE	REV	Last Updated
QForm1	Receiving Inspection Guide	13	Original	3.31.08
QForm2	Shipping Inspection Guide	13	Original	3.31.08
QForm3	Receiving Discrepancy Log	14	Original	3.31.08
QForm4	Scrapped Parts Log	15	Original	3.31.08
QForm5	Shelf Life Items Control Log	16	Original	3.31.08
QForm6	Stamp Control Log	17	Original	3.31.08
QForm7	Training Log	18	Original	3.31.08
QForm8	Self-Audit Checklist	19-21	Original	3.31.08
QForm9	Self-Audit Finding Report	22	Original	3.31.08
QForm10	Inspection Roster	23	Original	3.31.08
QForm11	Supplier Quality Audit Letter	24	Original	3.31.08
QForm12	Supplier Quality Audit	25	Original	3.31.08